Employee Professional Development Program

The Power of Collaboration

Top 3 Tips for Collaboration

Communicate.
This may seem obvious, but may be the most important step. When you challenge yourself to communicate an idea, it forces you to clarify your thinking so another person will understand. Just the act of communicating may develop your idea.

Visualize.
Visuals are a great facilitator to aid strategic thinking and planning. Many of us already think and communicate visually whether we realize it or not. Visuals are scientifically proven to be up to six times more effective than words alone.

Acknowledge.
It’s important to give credit when your collaborator has contributed a good idea, hard work, or even constructive criticism. Collaborative relationships work best when team members feel appreciated and valued.

The Three Types...

Coordination
Helping each other but not changing the basic way of doing business

Cooperation
Common effort and association for the purpose of common benefit

Collaboration
Working jointly on a common goal that is beyond what any one person can accomplish alone

Alone we are smart; together we are brilliant. -Steven Anderson

Reading Recommendation
Group Genius: The Creative Power of Collaboration by Robert K. Sawyer

In this book, Sawyer draws on compelling stories of inventions and innovations to demonstrate the free-wheeling ways of true innovation.

Tech Tip: Google Timer

Need a reminder? Try using the Google timer:

- Go to the Google search page: www.google.com
- Enter: “timer 5 minutes” (or whatever time you want)
- Press the Enter key
- The timer will automatically start counting down!

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