Genetics Work Flow

MA greets patient and completes intake process

Vital signs

Height, weight, Head circumference, Blood pressure, Heart rate (under 18)

Room patient/family

Photos of family together

Open patient’s chart in the EMR

Photos of patient front face, side face (without glasses)

Input information into EMR

Write on board time patient is placed in room

Inform provider patient is ready

Meaningful Use

Pharmacy has been verified

Smoking status has been recorded (13+)

Ensure patients have access and know how to use MyHealth

Medications Allergies have been reviewed and updated in Allergies Module

Blood pressure (3+), height weight, growth chart (2-0)

Check education box

Provider enters the room, MA will:

Check on families if provider leaves the room

Respond to call button for needs

Knock on patient room if provider is running behind or next patient has arrived

Provider is finished with patient, MA will:

Escort family to front desk to schedule next appointment

Schedule labs if necessary

Provide family and patient education as appropriate

Review and print After Visit Summary Reports, answer questions

Verify family has the correct contact info for any outside referrals

Record influenza vaccination into USIS at time of service

Per provider request

Help pull lab results form Help2 during visit

Contact Social Worker, Dietitian, or/and Child Life as requested

Work with Navigator to assist patient coming from 40 miles away with three or more specialties they need to schedule