DEPT OF PEDIATRICS PRE-AUTHORIZATION PROCESS

UMB PRE AUTH TEAM
Primary Children's UofU UMB Pre-Authorization

DOP PRE AUTH TEAM
Primary Children's UofU DOP Pre-Authorizations

PCH IMAGING
slivileadership@imail.org

Phase

Provider enters an order for imaging

Imaging order is automatically sent to the PCH Imaging

Pt calls to schedule imaging

After Pt is scheduled, PCH Imaging requests pre auth for testing or medication

Message is sent to DOP Prior Auth Pool

Primary Children's UofU - DOP PreAuthorizations requesting pre auth for testing or medication

DOP Prior Auth Team reviews message and forwards to the appropriate person or team

In the Billing Authorizations message: Auto Text is entered with what needs prior auth, Dx, insurance info, and provider NPI & Tax ID

All efforts to obtain authorization(e.g. contact with insurance, etc) are documented and all requests, forms, Insurance Correspondence, etc are attached to the Billing Authorizations message

Approved?

YES

Inform appropriate party

NO

Communicate to appropriate party according to division protocol

Resolve Billing Authorizations message

Appeal denial or resolve Billing Authorizations as requested by provider

If the request is for a division that UMB supports, the DOP PA Team will forward the message to the UMB Pool

Primary Children's UofU UMB Pre-Authorization

UMB obtains pre auth and informs the appropriate person

UMB does pre auths for procedures and testing for Neurology, Pulmonary, Nephrology, Cardiology

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